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| **Name of Organisation:** |  |
| **Address:** |  |
| **Contact Information:** | **Name of Lead Person:**  **Email:**  **Phone Number:**  **Mobile Number:** |

**Application for Entry into the National FRC Programme**

* **Please ensure you answer all questions in Sections A, B & C.**
* **Please make sure you can comply with the Good Governance Framework attached.**
* **You may provide any additional relevant information that may support your application at Section D.**
* **If you are applying as a host organisation for a group/organisation that has yet to incorporate, please complete Section A as it relates to the host organisation. Complete Section B as it relates to the composition and activities of the group/organisation. In Section B (11)(c) outline a clear time-framed plan for the group/organisation to incorporate as a standalone independent and autonomous local entity with a voluntary board of management. This is a pre-requirement for entry to the National FRC Programme, and applications from host organisations that do not include a commitment and plan to create an independent, autonomous, local FRC will not be considered.**
* **A panel of successful applications will be kept on file for up to 1 yr.**
* **Interviews may be required as part of a selection process.**
* **Cut off date for enquires will be 23rd May 2025.**
* **Successful applicants will be successful pending Tusla Governance checks.**
* **All completed applications must be returned to frc@tusla.ie by May 30th C.O.B.**
* **The Good Governance Framework can be found on tusla.ie/commissioning**

**SECTION A: Organisation Details (insert where applicable)**

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| File Reference  (**for Official use Only**) |  |
| Tax Clearance Cert. No. |  |
| Tax Access No. |  |
| Lead Person (Co-Ordinator’s) Name |  |
| Chairperson’s Name |  |
| Telephone No. |  |
| Mobile No. |  |
| Email address |  |

**SECTION B: Details of the Group/Organisation applying for FRC Status**

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| Year established |  |
| Type of Group/Organisation |  |
| County |  |
| Region |  |
| Please outline how your group/organisation is governed |  |
| Please review the Tusla Good Governance Framework attached, and outline how you can comply with this Framework? |  |

**SECTION C: Funding Proposal**

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| 1. Why are you applying to be included in the National Family Resource Centre Programme? |  |
| 1. Describe the Geographic Area you intend to cover. 2. Show that this is large enough to sustain an FRC (normally between 1000 - 5000 people). |  |
| 1. Describe the geographical boundaries, social and economic conditions and overall population breakdown of the area to be serviced by the FRC. |  |
| 1. Please provide evidence of how your governance structure involves a specific focus on the above geographic area. |  |
| 1. Linkage with Tusla Network office 2. If you are currently working with the Tusla Network office, outline how?   If you are not currently working with the Tusla Network office, please confirm your willingness to collaborate. |  |
| 1. How do you intend to work with the Tusla Network Office if you become an FRC? |  |
| 1. Poverty & Disadvantage 2. Describe the extent of disadvantage / poverty by referring to unemployment levels, dependence on social welfare, number of small farmers (where relevant), number of lone parents, rate of early school-leaving and so on. The area should meet poverty and social exclusion criteria. |  |
| 1. Refer to any relevant studies or programmes to combat disadvantage in the area. State if your group/organisation is operating in a defined disadvantaged area. |  |
| 1. Anti-poverty focus: 2. Describe how your group/organisation is focused on tackling poverty and understands and works from community development principles and practice. |  |
| 1. As part of this, you should demonstrate that you actively involve people who are the focus of your work in the structure and activities of the group/organisation. |  |
| 1. Structure of group/organisation 2. Describe how your group/organisation is structured and give details of the members of the Board of Management and their relevant backgrounds. |  |
| 1. Please provide an organogram of your organisational structure. |  |
| 1. Outline how the Board of Management will develop to make sure that individuals targeted by programmes will get involved in group/organisational activities. |  |
| 1. Describe any prior experience of the group/organisation in managing or taking part in community programmes. *(Family Resource Centres must become incorporated as companies limited by guarantee, independent of any larger organisations that have company objectives beyond the delivery of an FRC in the relevant community).* |  |
| 1. Include any membership, affiliation or association your group/organisation has with any regional or national bodies. |  |
| 1. Objectives and targets. List the group's/organisation’s activities in detail under the following headings: 2. Method of working, in particular, your group’s/organisation’s understanding of a human rights-based approach to community development, and family support across the life-course. |  |
| 1. What does your group/organisation aim to achieve as a Family Resource Centre? |  |
| 1. How does your group/organisation set and review objectives? |  |
| 1. How does your group/organisation monitor and evaluate your work to measure success in achieving your objectives? |  |
| 1. How will your group/organisation participate in the National FRC Programme through the regional and the FRC National Forum? |  |
| 1. Interagency Working 2. Describe how your group/organisation links with other complementary local initiatives. i.e. Tusla Local Office, CYPSC, Local Authority, HSE. |  |
| 1. Outline how your group/organisation hopes to promote co-ordination between statutory and community groups (such as CYPSC, LCDC). |  |
| 1. Proximity to other Support Organisations.   List other FRCs in your area and organisations that provide relevant services to children, young people, families and individuals in the area/community. |  |
| 1. Support Needed 2. Describe any logistical supports your group/organisation may need to prepare to become a part of the Family Resource Centre Programme. |  |
| 1. Outline any costs required to help you to prepare to be an FRC. |  |
| 1. Outline the timeline for readiness to deliver an FRC in your community. |  |
| 1. Other Funding   If your organisation receives any other streams of funding, please provide details. |  |
| 1. Existing Facilities   Please describe any existing facilities your group/organisation currently has in place to deliver its services. |  |

**SECTION D: Additional Information you wish to share**

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| Please attach any relevant documents (e.g. development plans) |

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| **Signatories** | **Name (lead person)**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name (additional)**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |